## **Internship Announcement**

Wasatch Community Gardens

# **Event Planning and Fundraising Intern**

### **Organizational Background**

Wasatch Community Gardens is a community-based nonprofit that has served the Salt Lake County community for 25 years. Since our founding in 1989, we have provided opportunities for individuals to grow their own food in urban gardens. We also provide educational opportunities to youth and adults. Our mission is to empower people of all ages and incomes to grow and eat healthy, organic, local food. Wasatch Community Gardens supports the growth of new and existing independent community gardens across the greater Salt Lake area through resources, education and networking opportunities.

#### **Community Events:**

Community events allow Wasatch Community Gardens to reach out and educate our community on mission specific topics like backyard gardening and homesteading during Urban Garden and Farm Week; and heirloom veggies, homegrown produce, and growing food year round at our Tomato Sandwich Party and Plant Sales. These events also allow us to raise money and awareness for our organization.

#### **Event Planning and Fundraising Intern:**

Wasatch Community Gardens is looking for an individual to assist with our event coordination. This intern will work closely with our Community Educator to prepare for our 2014 events: Spring Plant Sale, Chicken Week, Tomato Sandwich Party and Fall Plant Sale. Internship responsibilities will include assessing our event needs, working with event sponsors, creating education materials, recruiting backyard gardeners for tours, working on marketing materials and event web pages, and researching permitting as well as new funding opportunities.

The ideal applicant has a passion for promoting local food and organic gardening; is detail-oriented and organized; has a background in gardening or agriculture; has or would like to gain event planning experience; and enjoys working with others in a positive environment.

This is a great opportunity to work with a respected community-based nonprofit, and gain extensive professional experience and valuable resume-building skills.

## **Internship Details**

Spring 2014. WCG requests 5 hours a week, minimum, and offers flexible scheduling. If the intern is interested in developing an independent project, up to 10 hours a week may be arranged, with prior approval. This is an unpaid internship.

# To Apply

Send a cover letter explaining your interests and background, your resume, and a one page writing sample to:

Jenny Bloom Volunteer and Marketing Coordinator Wasatch Community Gardens 824 S. 400 W. Salt Lake City, UT 84101

You can also email your information to Jenny at carly@wasatchgardens.org